

We are seeking...

# GENERAL MANAGER



We are an organization inspiring the ongoing evolution of Canadian-Ukrainian dance. We are a dance company, school and community that promotes, develops and preserves Canadian-Ukrainian culture as professional artists and community leaders. *Learn more about us by visiting [shumka.com](http://shumka.com).*

## YOU CAN EXPECT TO...

### Implement Our Strategic Vision

- Uphold the vision, mission, and mandate of the Ukrainian Shumka Dancers (USD) in all aspects of artistic and business operations;
- Lead the implementation of the strategic vision of the USD;
- Manage the business operations that support artistic development of the professional company and Shumka School of Dance.
- Work hours to align with needs of events and performances.

### Lead Organizational Operations

- Provide direct supervision to and management of staff and contractors of the company;
- Collaborate closely with the Artistic Director to supervise staff in the production of large and small-scale artistic works, including scheduling performances, company management, and the hiring of production staff;
- Ensure timely updates of CADAC financial and statistical reporting.

### Reputation & Fund Development

- Pursue government, corporate, and private donor relationships to support the operations, projects, and strategic goals of the company;
- Provide financial stewardship and leadership for the company including budgeting and opportunity/risk management;
- Create and support opportunities for stakeholder engagement and retention (dancers, staff, board, school, alumni, donors, community);
- Manage brand awareness of the company to support visibility within the performing arts industry both locally and nationally.



## WHAT YOU WILL BRING

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- ✓ 5+ years experience in a leadership or management position, preferably in the arts, culture, or not-for-profit sector;
- ✓ Degree in arts management, fine arts or business administration;
- ✓ Experience developing community/stakeholder relationships;
- ✓ Previous experience working with a Board of Directors.

## WHAT WE CAN OFFER

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- Full time employment opportunity with hybrid work scenario
- Salary of \$75,000 (negotiable based on qualifications and experience)
- Opportunities to travel when performing outside of Edmonton, AB

## PLEASE SEND US

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- A resume that sells us on your experience, expertise, creativity and skills and tells us why we should pick you to join our team!
- Something that tells us what you would bring to our organization that contributes to the work we already do and your thoughts about how you would support the growth and development of Shumka.

## IT WOULD BE EVEN BETTER IF YOU ALSO HAD ...

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- + Experience in grant administration and working knowledge of Canada's public funding agencies and foundations;
- + An understanding of performing arts within Edmonton, AB and the Canadian arts industry;
- + An understanding of the multicultural and historical background of Shumka and its current and potential role within the Canadian performing arts industry.

As a Canadian-Ukrainian dance company, Shumka welcomes diversity and inclusion as a cornerstone of our artistic expression. Our performances, performers, and artistic direction strive to express an ever-evolving dance experience. We warmly embrace those who join us regardless of gender identity or expression, sexual orientation, religion, ethnicity, age, citizenship, or any other diverse characteristic.

*We thank all applicants for their interest, however only those candidates selected for an interview will be contacted.*



Send your resume  
[CAREERS@SHUMKA.COM](mailto:CAREERS@SHUMKA.COM)



Visit our website  
[SHUMKA.COM](http://SHUMKA.COM)